

## Annual General Meeting to be held on 26 October 2021

### 1. Background

Wing Tai Holdings Limited (“WTH”) refers to:-

- (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “Order”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides guidance on the conduct of general meetings during the period from 27 March 2020 to 30 June 2021; and
- (d) the extension of the Order by the Ministry of Law (“MinLaw”) on 6 April 2021 which allows companies to conduct general meetings by electronic means beyond 30 June 2021 until revoked or amended by MinLaw (the “Extended Order”).

### 2. Date, time and conduct of AGM

WTH wishes to announce that pursuant to the Extended Order, its Annual General Meeting (“AGM”) will be convened and held by electronic means on **Tuesday, 26 October 2021** at **11.00 a.m.** (Singapore time). WTH’s Board Chairman, Mr Cheng Wai Keung, will conduct the proceedings of the AGM.

### 3. Notice of AGM and Proxy Form

The Notice of AGM and Proxy Form will be sent to members solely by electronic means via publication on the SGX’s website at URL <https://www.sgx.com/securities/company-announcements> and WTH’s website at URL <https://bit.ly/WTHAGM2021>. Printed copies of these documents will **not** be sent to members.

### 4. No personal attendance at AGM

As a precautionary measure to keep physical interactions and COVID-19 transmission risk to a minimum, WTH is not providing for physical attendance by members at the AGM and the AGM will be conducted virtually.

### 5. Alternative arrangements for participation at the AGM

Members may participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions in advance of the AGM, addressing of substantial and relevant questions and voting by appointing the Chairman of the AGM as proxy at the AGM, are set out in the Notice of AGM.

## 6. Annual Report 2021 and Addendum

Members can access SGX's website at URL <https://www.sgx.com/securities/company-announcements> and WTH's website at URL <https://bit.ly/WTHAGM2021> to view WTH's Annual Report 2021 and the Addendum in relation to the proposed renewal of the Share Purchase Mandate. Printed copies of these documents will **not** be sent to members.

## 7. Key dates/deadlines

The key dates/deadlines which members should take note of are set out in the table below.

Key Dates	Actions
<b>4 October 2021 (Monday)</b>	Members may begin to pre-register at URL <a href="https://online.meetings.vision/wingtai-agm-registration">https://online.meetings.vision/wingtai-agm-registration</a> for the live audio-visual webcast/live audio-only stream of the AGM proceedings.
<b>5.00 p.m. on 14 October 2021 (Thursday)</b>	Deadline for CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
<b>11.00 a.m. on 23 October 2021 (Saturday)</b>	Deadline for members to: <ul style="list-style-type: none"><li>• pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings ("<b>Pre-Registration Deadline</b>");</li><li>• submit Proxy Forms; and</li><li>• submit their questions relating to the business of the AGM through electronic means or by post.</li></ul> <p><b>Pre-registrations and/or submissions received after the Pre-Registration Deadline will not be processed.</b></p>
<b>11.00 a.m. on 25 October 2021 (Monday)</b>	Authenticated members will receive an email (" <b>Confirmation Email</b> ") containing instructions to access the live audio-visual webcast/live audio-only stream of the AGM proceedings.  Members who do not receive the Confirmation Email by <b>11.00 a.m. on 25 October 2021</b> but have registered by the Pre-Registration Deadline should contact WTH's Share Registrar, Tricor Barbinder Share Registration Services via email at <a href="mailto:sg.is.WINGTAIproxy@sg.tricorglobal.com">sg.is.WINGTAIproxy@sg.tricorglobal.com</a> or by phone at +65 6236 3550 / 6236 3555.
<b>Date and Time of AGM:</b>	<ul style="list-style-type: none"><li>• Click on the link and follow the instructions in the Confirmation Email to access the live audio-visual webcast of the AGM proceedings; or</li></ul>
<b>11.00 a.m. on 26 October 2021 (Tuesday)</b>	<ul style="list-style-type: none"><li>• Call the toll-free telephone number and follow the instructions in the Confirmation Email to access the live audio-only stream of the AGM proceedings.</li></ul>

## 8. Important reminder

Due to the constantly evolving COVID-19 situation in Singapore, WTH may be required to change the AGM arrangements at short notice. Members should check SGX's website and WTH's website at [www.wingtaiasia.com.sg](http://www.wingtaiasia.com.sg) for the latest updates on the status of the AGM.

WTH would like to thank all members for their patience and co-operation in enabling WTH to hold the AGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

By Order of the Board

Gabrielle Tan  
Company Secretary  
4 October 2021